

Water Polo

Water Polo 21 Co-ordinator



Role

To gather, prepare and submit information to assist the club Swim 21 co-ordinator achieve and maintain Swim 21 status, working with the relevant volunteers to change practices as required.

Skills

- Well organised and able to delegate;
- Administration skills;
- Enthusiastic and a good motivator;
- Approachable;
- Confident and effective communicator.

Main Duties

- To work with the club Swim 21 Co-ordinator in organising the audit and action planning stages of the Swim 21 process for the Water Polo section of the club;
- To liaise with the Regional Development Officers, Local Authority Sports Development Officer, Swim 21 Club Committee and Club Members;
- To keep the club updated on their progress through the Swim 21 process;
- To ensure that Club Members are informed of Swim 21 courses and seminars;
- To liaise with the Treasurer and Management Committee with regard to funding the implementation of the Clubs Swim 21 Action Plan;
- To follow and promote the ASA Child Protection policy.

Commitment

It is vital for the club that you undertake your duties for the year, with the hope that the post holder will retain the role for a longer period or help to find a replacement.

Useful Websites

www.bridportwaterpolo.org.uk

Note:

This guide has been put together to try to cover most roles. If there are updates, please amend and then send a copy to the water polo workforce co-ordinator.