

Water Polo Chairperson



Role

To be responsible for the implementation of good practice and child protection policies within the club.

Skills

- Approachable;
- Enthusiastic with a good knowledge of the sport and club;
- Well organised and able to delegate;
- Ability to control meetings;
- Confident at public speaking.

Main Duties

- To chair and control the meetings of the water polo sub-committee;
- To be involved, where appropriate, in the coordination of all club activities;
- Oversee decisions made by the management and sub committees;
- Oversee the work of officers and other club personnel;
- In conjunction with the secretary present the monthly & annual reports;
- Liaise with the water polo treasurer to ensure finances are under control;
- Consult with the secretary on the content of the agenda and minutes of meetings;
- Keep up to date on ASA laws, regional rules and club constitution;
- Advise the treasurer on the use of club funds;
- Report to the officers of the water polo sub-committee at the first opportunity of any instant decisions taken;
- Liaise with the club chairman and report to the swimming club committee as appropriate;
- To liaise with the webmaster to ensure information is kept up to date on the website.

Commitment

Dealing with issues as and when they arise plus club requirements i.e. events and club management meetings. It is vital for the club and county that you undertake your duties for the year, with the hope that the post holder will retain the role for a longer period or help to find a replacement.

Further Development/Support

- The ASA publish a guide for chairperson which is available by clicking here - <http://www.swimming.org/asa/clubs-and-members/good-club-guides/>

Useful Websites

www.bridportwaterpolo.org.uk

Note:

This guide has been put together to try to cover most roles. If there are updates, please amend and then send a copy to the water polo workforce co-ordinator.